Kansas Administrative Regulations

Department of Health and Environment

Article 4.—Maternal and Child Health—Drop-In Programs.

28-4-705. Background checks.

Each applicant and each operator shall meet the following requirements:

(a) Submit to the department the identifying information necessary to complete background checks for each individual who works or regularly volunteers in the youth development program and any other individual in the youth development program whose activities involve either supervised or unsupervised access to children or youth. The identifying information shall be submitted as follows:

(1) When submitting an application for a license;

(2) when submitting an application to renew a license; and

(3) before allowing any individual to work or regularly volunteer in the youth development program and before allowing any individual whose activities involve either supervised or unsupervised access to children or youth to be in the youth development program;

(b) ensure that fingerprint-based background checks are completed for each of the following:

(1) The applicant;

(2) the operator;

(3) each staff member;

(4) each volunteer providing supervision to children or youth; and

(5) any other individual regularly in the youth development program whose activities involve unsupervised access to children or youth;

(c) ensure that the information submitted for each individual specified in subsection (b) includes the required information for background checks from each state of residence throughout the five-year period before allowing the individual to work or regularly volunteer in the youth development program;

(d) ensure that name-based background checks by the Kansas bureau of investigation and the Kansas department for children and families are completed for each of the following individuals:

(1) Each volunteer who does not have unsupervised access to children or youth;

(2) each student of an accredited secondary or postsecondary school who is at least 16 years of age and who is participating in an educational experience arranged by the school, if the student does not have unsupervised access to children or youth; and

(3) any other individual regularly in the youth development program if the individual's activities do not involve unsupervised access to children or youth; and

(e) ensure that no individual works or regularly volunteers in the youth development program until the results of the individual's background checks verify that the individual is not prohibited from working, regularly volunteering, or residing in a facility pursuant to K.S.A. 65-516, and amendments thereto.

(Authorized by K.S.A. 2025 Supp. 65-508; implementing K.S.A. 2025 Supp. 65-516; effective, T-28-3-19-04, March 19, 2004; effective Sept. 10, 2004; amended June 7, 2018; amended Sept. 4, 2026.)

***** Authenticated Kansas Administrative Regulation *****