

Kansas Administrative Regulations

Department of Administration

Article 37.—Standards for the Submission of Data

1-37-3. Same; mandatory standards.

The following submission standards are mandatory and apply to all work delivered or transmitted to a DCS facility: (a) Must meet job control language (JCL) requirements for the computer involved as published in PPM's covering facility standards.

(b) "Batch run" data should include sufficient information to enable the submitted work to be controlled through the processing cycle, i.e., number of transactions, output requirements, control totals, etc. Terminal users should provide their own controls.

(c) Programmed controls for electronic submission of data should be sufficient to provide clear audit trails so that "end-of-job" routines provide summaries of such essential information as the number of transactions read and processed, control totals, the number of exceptions to normal processes, the number of lines printed, cards read, records read to tape or disk and such other data that auditors or end users may require. The decision to include or ignore such controls is a user responsibility. Electronically submitted data must adhere to published requirements for identification of user, sign-on and sign-off conventions, and other security measures that may be implemented.

(Authorized by K.S.A. 75-3706 and 75-4703; effective, E-74-4, Nov. 2, 1973; effective May 1, 1975; amended May 1, 1978.)

***** Authenticated Kansas Administrative Regulation *****