

Kansas Administrative Regulations

Department of Administration

Article 17.—Use of State-Owned or -Operated Motor Vehicles on Official State Business

1-17-16. Parking for and return of state-owned or leased motor vehicles.

A state-owned or leased motor vehicle assigned on a trip or daily basis shall be returned to the proper motor pool as soon as the state business for which the vehicle was used is completed. If use of the vehicle is required after motor pool hours, it shall be returned to the motor pool by 8:00 a.m. the following morning. Persons desiring to park their personal car while using a state car on a trip basis may leave their car in the space occupied by the state car. Any state car parked at a driver's domicile shall be kept in a garage or driveway, if available. No expense for parking a state-owned or leased motor vehicle at an employee's domicile shall be allowed or paid. Expenses for parking a motor vehicle at the employee's official station or at a duty post shall be reimbursed to the employee by the agency in accordance with established procedures governing reporting and claiming reimbursement for such travel expenses. On official travel, a state vehicle shall be kept in a hotel or motel parking lot, if available; however, parking on streets will be permitted when not in violation of a local ordinance. Any vehicle assigned to an individual or agency shall have parking fees, if required, at the official station, paid by that person or agency.

(Authorized by K.S.A. 75-3706, 75-4601 & et seq.; effective, E-74-4, Nov. 2, 1973; effective May 1, 1975; amended May 1, 1979.)

***** Authenticated Kansas Administrative Regulation *****