

Kansas Administrative Regulations

Department of Administration

Article 38.—Standards for Security and Confidentiality

1-38-5. Restoration of services in event of disaster; minimum plan.

The director, DCS, after consultation with agency heads or their designees shall prescribe the actions to be taken to restore essential services in the event of natural disaster, civil disturbance, fire or water damage, or extensive and prolonged interruption to power. The plan for restoration of services must consider, as a minimum, the following: (a) Alternate computer processing sites. If an alternate state facility is to be used, plans must include preparation of duplicate files in the manner to make them usable at the alternate site. Operational requirements of the alternate site will be maintained and made available to DCS users.

(b) Periodic duplication of essential data files and retention of transaction files to allow reconstruction to current status.

(c) Duplication and maintenance of operating systems and applications programs in current status, as required.

(d) Duplication of program documentation and run books in current status, as required.

(e) Periodic duplication of computer systems accounting and performance data, as required.

(Authorized by K.S.A. 75-3706 and 75-4703; effective May 1, 1978.)

***** Authenticated Kansas Administrative Regulation *****