

Kansas Administrative Regulations

Kansas Department for Aging and Disability Services

Article 52.—Crisis Intervention Centers

26-52-10. Staff training.

(a) Each staff member shall complete at least 10 clock-hours of orientation training within seven days after commencement of employment with, or a contractual relationship with, the crisis intervention center. No staff member shall provide care to patients before completion of the required 10 clock-hours of orientation training. The orientation training shall include the following topics:

- (1) The center's policies and procedures;
 - (2) the staff member's job duties and responsibilities;
 - (3) confidentiality;
 - (4) security procedures;
 - (5) recognition of harm as a result of physical, mental, or emotional abuse, neglect, or sexual abuse, and the reporting requirements of K.S.A. 39-1431, and amendments thereto;
 - (6) the symptoms of infectious disease, infection control, and universal precautions;
 - (7) the statutes governing a crisis intervention center, including the following:
 - (A) The periodic evaluation process and discharge requirements in K.S.A. 59-29c08, and amendments thereto;
 - (B) the notice of rights and documentation upon admission required by K.S.A. 59-29c09, and amendments thereto;
 - (C) the requirements for administration of medication and other treatments in K.S.A. 59-29c10, and amendments thereto;
 - (D) the requirements for restraints and seclusion in K.S.A. 59-29c11, and amendments thereto;
 - (E) the patient's rights requirements in K.S.A. 59-29c12, and amendments thereto;
- and

(F) the restrictions on disclosure of records in K.S.A. 59-29c13, and amendments thereto.

(8) regulations in this article governing a crisis intervention center;

(9) assessment and prevention techniques for self-harming behaviors and suicidal tendencies;

(10) principles of trauma-informed care;

(11) occupational safety and health administration (OSHA) standards regarding blood-borne pathogens;

(12) medication administration policies; and

(13) other training approved by the secretary.

(b) Each direct care staff member shall complete an additional 25 clock-hours of orientation training before the direct care staff member is counted in the ratio of direct care staff members to patients. The additional training shall include the following topics:

(1) Care and supervision of adults with mental illness, adults with alcohol and substance abuse addictions or disorders, and adults with co-occurring conditions;

(2) restrictions on seclusion and restraints pursuant to K.S.A. 59-29c11, and amendments thereto;

(3) patient rights pursuant to K.S.A. 59-29c12, and amendments thereto;

(4) crisis management;

(5) security training to prevent harm to staff and elopement of patients;

(6) indicators of self-harming behaviors or suicidal tendencies and knowledge of appropriate intervention measures;

(7) indicators of gang involvement;

(8) indicators of human trafficking;

(9) intervention techniques for problem or conflict resolution, diffusion of anger, and de-escalation methods;

(10) principles of trauma-informed care and trauma-specific intervention;

(11) report writing and documentation methods;

(12) emergency procedures and disaster preparedness;

(13) confidentiality;

(14) use of restraint techniques that promote patient safety, including alternatives to physical restraints;

(15) elopement procedures; and

(16) other training as approved by the secretary.

(c) Each staff member shall complete at least 12 clock-hours of in-service training each calendar year. The 12-clock hours of in-service training is not required during the same calendar year that each staff member completes orientation training required by subsections (a) and (b) of this regulation. In-service training topics shall be based on individual job duties and responsibilities, meet individual learning needs, and shall be designed to maintain the knowledge and skills needed to comply with the center's policies and procedures and the regulations in this article.

(d) At least one staff member who is counted in the ratio of direct care staff members to patients and who has current certification in first aid and current certification in cardiopulmonary resuscitation shall be present in the center at all times.

(e) Each licensee shall designate professional staff members who are authorized to administer prescription medication and other treatments to patients. Prescribed medication and other treatments shall be administered in compliance with the requirements of K.S.A. 59-29c10, and amendments thereto, and the requirements of this article. Each licensee shall designate professional staff members to administer nonprescription medication to patients, as needed.

(f) Each staff member's in-service training shall be documented in that person's personnel file.

(g) Each volunteer shall complete orientation training prior to volunteering at the center. The orientation training shall include the following topics:

(1) Statutes governing crisis intervention centers, including:

(A) The requirements for restraints and seclusion in K.S.A. 59-29c11, and amendments thereto;

(B) the patient's rights requirements in K.S.A. 59-29c12, and amendments thereto; and

(C) the restrictions on disclosure of records in K.S.A. 59-29c13, and amendments thereto;

- (2) regulations in this article;
- (3) the center's policies and procedures; and
- (4) confidentiality.

(Authorized by and implementing K.S.A. 39-2004; effective, T-26-2-16-24, Feb. 16, 2024; effective, T-26-6-10-24, June 10, 2024; effective June 28, 2024.)

***** Authenticated Kansas Administrative Regulation *****