

Kansas Administrative Regulations

Department of Administration

Article 60.—Special Assessments Against the State

1-60-2. Initial notification.

When any local unit of government initiates action designed to create public improvements to be financed, in part or whole, by adjacent property owners by way of special assessment taxes, and one or more of the pieces of property involved belongs to the state of Kansas, such local unit of government shall inform the secretary of such action by sending by registered mail a copy of the resolution, minute, motion or record of such action, within ten (10) days after adoption, to the secretary of administration, second floor, statehouse, Topeka, Kansas 66612. The board will provide the secretary the following information in its initial notification, either by including same in its resolution, minute, motion or record of initiating action, or by separate documentation:

- (a) General nature of proposed improvement.
- (b) Estimated total cost.
- (c) Legal description of proposed improvement district.
- (d) Proposed method of assessment.
- (e) Apportionment, if any, of cost between property to be improved and property of local unit of government at large.
- (f) Map of proposed improvement district specifying location of state owned property.
- (g) State agency having custody of affected land.

(Authorized by K.S.A. 12-3504, 75-3706; effective May 1, 1978.)

***** Authenticated Kansas Administrative Regulation *****