

Kansas Administrative Regulations

Department of Administration

Article 16.—Travel Reimbursement

1-16-2e. Bidding required.

(a) Moving expenses that may be paid pursuant to K.A.R. 1-16-2b(a) shall not exceed the total cost of moving a comparable household of 12,000 pounds of household furnishings and personal effects by commercial carrier at the tariff rates filed with and approved by the state corporation commission.

(b) Each employee who is eligible for moving expenses shall attempt to obtain three firm rate bids from commercial carriers and shall be responsible for selection of the lowest responsible carrier. Any contractual arrangement shall be between the state employee and the commercial carrier.

(c) The firm rate bid shall include costs of the following services:

- (1) transportation;
- (2) material and labor for packing and unpacking barrels, drums and cartons;
- (3) appliance service;
- (4) piano pick-up and delivery; and
- (5) transit insurance.

(Authorized by and implementing 1997 SB 104, § 1; effective May 1, 1979; amended, T-85-46, Dec. 19, 1984; amended May 1, 1985; amended, T-1-7-1-97, July 1, 1997; amended Aug. 8, 1997.)

***** Authenticated Kansas Administrative Regulation *****