

Kansas Administrative Regulations

Kansas Department for Aging and Disability Services

Article 52.—Crisis Intervention Centers

26-52-2. Licensure application process.

(a) Each applicant shall submit an application for a license as a crisis intervention center at least 90 days before the center's planned opening date on a form provided by the department. A completed application shall respond to all requests for information, attach all documentation requested by the department, and shall include the following:

(1) The completed application form and all required attachments;

(2) a description of the crisis intervention program to be offered to voluntary patients pursuant to K.S.A. 59-29c04, and amendments thereto, including the following:

(A) The counties served; and

(B) an explanation of the census management system utilized by a center, if applicable, to temporarily cease admissions of voluntary patients for the purpose of the center being able to continue admitting involuntary patients without exceeding the center's licensed beds.

(3) A description of the crisis intervention program to be offered to involuntary patients pursuant to K.S.A. 59-29c06 and 59-29c07, and amendments thereto, including the following:

(A) The counties served; and

(B) a description of how the center will manage referrals and notify law enforcement, local hospitals, and the community mental health center in the crisis intervention center area if the center temporarily cannot continue admitting involuntary patients without exceeding the center's licensed beds.

(4) the anticipated opening date for the center;

(5) a request for the background checks for staff members and volunteers, pursuant to K.S.A. 39-2009, and amendments thereto, to sufficiently staff and operate the center on a 24-hour, seven days per week basis;

(6) the center's policies and procedures required in subsection (c) of this regulation;
and

(7) the annual license fee in the amount of \$100.00 plus \$30.00 per licensed bed.

(b) Each applicant shall be one of the following entities:

(1) A government or governmental subdivision; or

(2) a private entity in good standing with the Kansas secretary of state, with a governing board that is responsible for the operation, policies, finances, and general management of the center. The administrative director shall not be a voting member of the governing board.

(c) Each applicant shall develop and maintain policies and procedures for operation of the crisis intervention center to meet the requirements in this article.

(d) Each applicant shall maintain documentation of completion of the training required in K.A.R. 26-52-10 by each staff member and volunteer.

(e) Each applicant shall submit to the department floor plans for each building that will be used as a crisis intervention center. If the crisis intervention center is in the same building as a community mental health center, hospital, or a facility, the floor plans shall show how patient areas of the crisis intervention center are separated from the public access areas of the community mental health center, hospital, or facility, including separate entry and exit doors leading directly to the outside of the building for patients of the crisis intervention center. Each applicant shall submit written approval of the floor plans obtained from the Kansas state fire marshal to the department prior to commencement of construction of a new building or prior to remodel of any existing structure that will be used as a crisis intervention center.

(f) If a crisis intervention center is located on the same campus as a community mental health center, hospital, facility, or a psychiatric residential treatment facility as defined in K.S.A. 39-2002(m), and amendments thereto, each applicant shall submit to the department a planned layout of the campus which reflects the location of the crisis intervention center and the buildings for each service or program provided by the community mental health center, hospital, facility or psychiatric residential treatment facility on the campus, including the planned layout of limited access streets, parking areas, and undeveloped land within the campus grounds.

(g) Each applicant shall maintain documentation of compliance with all local and state building codes, fire safety requirements, and zoning codes.

(h) Each applicant for a license as a crisis intervention center shall maintain liability and medical negligence insurance as required by K.A.R. 26-52-4.

(i) An applicant's failure to comply with the statutes governing operation of a crisis intervention center or failure to comply with the requirements of this article are factors that the secretary may consider in the determination whether to grant an application for a license.

(Authorized by K.S.A. 39-2004; implementing K.S.A. 39-2004, 39-2006, 39-2007, 39-2008 and 39-2011; effective, T-26-2-16-24, Feb. 16, 2024; effective, T-26-6-10-24, June 10, 2024; effective June 28, 2024.)

***** Authenticated Kansas Administrative Regulation *****