Kansas Administrative Regulations

Department of Health and Environment

Article 35.—Radiation—Part 4. Standards for Protection Against Radiation.

28-35-230g. Reports of transactions involving nationally tracked sources.

(a) Each licensee who manufactures a nationally tracked source shall submit a report on each nationally tracked source containing the following information:

(1) The name, address, and license number of the reporting licensee;

(2) the name of the individual preparing the report;

(3) the manufacturer, the model, and the serial number of the source;

(4) the radioactive material in the source;

(5) the initial source strength in becquerels or curies at the time of manufacture; and

(6) the manufacture date of the source.

(b) Each licensee that transfers a nationally tracked source to another person shall submit a report on each nationally tracked source containing the following information:

(1) The name, address, and license number of the reporting licensee;

(2) the name of the individual preparing the report;

(3) the name and license number of the recipient facility and the shipping address;

(4) the manufacturer, the model, and the serial number of the source or, if not available, other information to uniquely identify the source;

(5) the radioactive material in the source;

(6) the initial or current source strength, in becquerels or curies;

(7) the date for which the source strength is reported;

(8) the shipping date;

(9) the estimated arrival date; and

(10) for nationally tracked sources transferred as waste under a uniform low-level radioactive waste manifest, the waste manifest number and the container identification.

(c) Each licensee that receives a nationally tracked source shall submit a report on each nationally tracked source containing the following information:

(1) The name, address, and license number of the reporting licensee;

(2) the name of the individual preparing the report;

(3) the name, address, and license number of the person that provided the source;

(4) the manufacturer, the model, and the serial number of the source or, if not available, other information to uniquely identify the source;

(5) the radioactive material in the source;

(6) the initial or current source strength, in becquerels or curies;

(7) the date for which the source strength is reported;

(8) the date of receipt; and

(9) for material received under a uniform low-level radioactive waste manifest, the waste manifest number and the container identification.

(d) Each licensee that disassembles a nationally tracked source shall submit a report on each nationally tracked source containing the following information:

(1) The name, address, and license number of the reporting licensee;

(2) the name of the individual preparing the report;

(3) the manufacturer, the model, and the serial number of the source or, if not available, other information to uniquely identify the source;

(4) the radioactive material in the source;

(5) the initial or current source strength, in becquerels or curies;

(6) the date for which the source strength is reported; and

(7) the date on which the source was disassembled.

(e) Each licensee who disposes of a nationally tracked source shall submit a report on each nationally tracked source containing the following information:

(1) The name, address, and license number of the reporting licensee;

(2) the name of the individual preparing the report;

(3) the waste manifest number;

(4) the container identification;

(5) the date of disposal; and

(6) the method of disposal.

(f) The reports required in subsections (a) through (e) shall be submitted by the close of the next business day after the transaction. A single report may be submitted

for multiple sources and transactions. The reports shall be submitted to the nuclear regulatory commission's national source tracking system by one of the following means:

(1) The nuclear regulatory commission's on-line national source tracking system;

(2) electronic transmission, using a computer-readable format;

(3) facsimile;

(4) mail, sent to the address specified on the nuclear regulatory commission's national source tracking transaction report form; or

(5) telephone, with follow-up by facsimile or mail.

(g) Each licensee shall correct any error in previously filed reports or file a new report for any missed transaction within five business days of the discovery of the error or missed transaction. These errors can be detected by methods that may include administrative reviews or physical inventories required by these regulations.

(h) Each licensee shall reconcile the inventory of nationally tracked sources possessed by the licensee against that licensee's data in the national source tracking system. The reconciliation shall be conducted during the month of January in each year. The reconciliation process shall include resolving any discrepancies between the national source tracking system and the actual inventory by filing the reports required by subsections (a) through (e). Each licensee shall submit, to the national source tracking system, confirmation that the data in the national source tracking system is correct. This confirmation shall be submitted on or before January 31 of each year.

(i) Each licensee that possesses category 1 nationally tracked sources shall report its initial inventory of category 1 nationally tracked sources to the national source tracking system on or before November 15, 2007. Each licensee that possesses category 2 nationally tracked sources shall report its initial inventory of category 2 nationally tracked sources to the national source tracking system on or before November 30, 2007. The information may be submitted by using any of the methods specified in subsection (f). The initial inventory report shall include the following information:

(1) The name, address, and license number of the reporting licensee;

(2) the name of the individual preparing the report;

(3) the manufacturer, model, and serial number of each nationally tracked source or, if not available, other information to uniquely identify the source;

(4) the radioactive material in the sealed source;

(5) the initial or current source strength in becquerels or curies; and

(6) the date for which the source strength is reported.

(j) Compliance with the reporting requirements of this regulation shall be required on or before November 15, 2007 for category 1 sources and on or before November 30, 2007 for category 2 sources.

(Authorized by and implementing K.S.A. 48-1607; effective July 27, 2007.)

***** Authenticated Kansas Administrative Regulation *****