

Kansas Administrative Regulations

State Board of Pharmacy

Article 7.—Miscellaneous Provisions

68-7-18. Health departments, private not-for-profit family planning clinics, federally qualified health centers, and indigent healthcare clinics.

The supply and control of drugs provided by health departments, private not-for-profit family planning clinics, federally qualified health centers, and indigent healthcare clinics authorized under K.S.A. 65-1648(d)(1), and amendments thereto, shall conform to the following requirements:

(a) The approved drugs that may be stored and supplied by health departments, not-for-profit family planning clinics, and indigent healthcare clinics shall be only noncontrolled drugs that are approved by the food and drug administration.

(b) The approved drugs that may be stored and supplied by a federally qualified health center shall be only drugs that are approved by the food and drug administration.

(c)(1) The pharmacist-in-charge shall ensure that health departments, family planning clinics, federally qualified health centers, and indigent healthcare clinics maintain and implement written policies and procedures for the following:

(A) Supervision of all personnel in the supply and control of drugs;

(B) storage, control, supply, labeling, and prepacking of drugs;

(C) documentation of at least quarterly checks of drug records, drug storage conditions, and drugs stored in all locations within the facility by a pharmacist;

(D) drug recall procedure that can be effectively implemented; and

(E) maintaining records of supplying and prepacking of drugs.

(2) Drugs packaged in advance of immediate need shall meet the requirements of K.A.R. 68-7-15 and 68-7-16.

(d) The procedures for the control and supplying of drugs within health department facilities, family planning clinics, federally qualified health centers, and indigent healthcare clinics shall be consistent with the following requirements:

(1) Adequate records of the drugs supplied by the designated registered professional nurse or nurses shall be maintained and shall include the prescriber's order or written protocol.

(A) If the prescriber's order was given verbally, the designated registered professional nurse or nurses shall reduce that order to writing. The written copy of the order shall be maintained in a permanent patient file.

(B) The records shall include the following:

- (i) The full name of the patient;
- (ii) the date ordered;
- (iii) the name of the drug, strength, and the quantity supplied;
- (iv) the directions for use;
- (v) the prescriber's name and the name of the supervising physician if the prescriber is a physician's assistant; and
- (vi) if the order is received verbally, the first and last name of the registered professional nurse that received that order.

(C) The following shall be recorded in a log or accessible in a searchable database:

- (i) The full name of the patient;
- (ii) the name of the drug, strength, and quantity supplied;
- (iii) the date supplied;
- (iv) the internal ID number assigned to the supply of the drug provided.

(2) A supply of drugs shall be provided to a patient by a designated registered professional nurse or nurses pursuant to a prescriber's order. Only a designated registered professional nurse or nurses may access the pharmacy area and remove the supply of the drugs. The supply shall conform with the labeling requirements of K.A.R. 68-7-14.

(e) The designation of a pharmacist-in-charge of a health department, family planning clinic, federally qualified health center, or indigent healthcare clinic shall be subject to the provisions of K.A.R. 68-1-2a and 68-7-13.

(Authorized by and implementing K.S.A. 65-1648; effective, T-84-3, Feb. 10, 1983; effective May 1, 1984; amended July 23, 1999; amended April 28, 2000; amended Aug. 16, 2024.)

***** Authenticated Kansas Administrative Regulation *****