

# **Kansas Administrative Regulations**

## **Kansas Department for Children and Families**

### **Article 47.—Foster Care Licensing**

#### **30-47-122. Notification and reporting requirements.**

(a)(1) Each permittee and each licensee shall ensure that notification of each of the following is submitted within 12 hours after discovery of the incident or event:

(A) Each incident of suspected child abuse or neglect of a juvenile shall be reported to the department and to law enforcement consistent with the provisions of K.S.A. 2019 Supp. 38-2223, and amendments thereto.

(B) Each incident resulting in the death of a juvenile shall be reported in the following order, if possible:

- (i) Law enforcement;
- (ii) the department;
- (iii) the juvenile's parent or legal guardian; and
- (iv) the juvenile's placing agent.

(C) Each incident resulting in the death of a staff member or volunteer while on duty at the center shall be reported to the department and to any other entities according to the center's policies.

(D) Each incident resulting in a serious injury to any juvenile, including burns, lacerations, bone fractures, substantial hematomas, and injuries to internal organs, shall be reported in the following order, if possible:

- (i) The department;
- (ii) the parent or legal guardian of any juvenile involved in the incident; and
- (iii) the placing agent of any juvenile involved in the incident.

(E) Each suicide attempt by a juvenile shall be reported to the following:

- (i) Law enforcement consistent with the provisions of K.S.A. 2019 Supp. 38-2223, and amendments thereto;
- (ii) the department;
- (iii) the juvenile's parent or legal guardian; and

(iv) the juvenile's placing agent.

(F) Each natural disaster shall be reported to the department.

(G) Each instance of work stoppage shall be reported to the department.

(H) Each incident that involves a riot or the taking of hostages shall be reported to the department and to law enforcement.

(I) Each incident resulting in structural damage at the center, whether caused by fire or another means, shall be reported to the department and, if applicable, to law enforcement.

(J) Each incident that involves any suspected illegal act committed by a juvenile while in the center or by a staff member or a volunteer while on duty at the center shall be reported to law enforcement and the department according to the center's policies.

(2) If any juvenile, staff member, or volunteer contracts a reportable infectious or contagious disease specified in K.A.R. 28-1-2, the permittee or licensee shall ensure that a report is submitted to the local county health department within 24 hours, excluding weekends and holidays.

(b) Each permittee and each licensee shall complete a written report within five calendar days after the discovery of any incident or event identified in subsection (a). A copy of each written report shall be kept on file at the center.

(Authorized by K.S.A. 65-536, 75-3084, and 75-3085; implementing K.S.A. 65-504, 65-508, and 65-536; effective June 7, 2024.)

\*\*\*\*\* Authenticated Kansas Administrative Regulation \*\*\*\*\*