

Kansas Administrative Regulations

Kansas Department for Aging and Disability Services

Article 52.—Crisis Intervention Centers

26-52-7. Operations.

(a) Each licensee shall be responsible for the operation of the crisis intervention center, including the following:

(1) Developing an organizational chart designating the hierarchy of authority and ensuring that all staff members and volunteers know the hierarchy of authority;

(2) developing position descriptions for all staff member positions that describes the qualifications and job duties of each role;

(3) developing and implementing administrative policies and procedures for operation of the crisis intervention center, which shall include the following:

(A) Employing or contracting with an administrative director for the center;

(B) employing or contracting with a clinical director for the center;

(C) employing or contracting with sufficient direct care staff members to supervise and meet the needs of the patients;

(D) employing or contracting with sufficient professional staff necessary to provide appropriate medical care, medication management, mental health services, and alcohol and substance abuse services to patients;

(E) employing or contracting with sufficient auxiliary staff to meet the needs of the patients for food services, housekeeping, laundry, infection control, and safety of the patients;

(F) accessing pharmacy services and laboratory services during the normal business hours of the center;

(G) training appropriate for auxiliary staff, direct care staff, professional staff, and volunteers as required by K.A.R. 26-52-10;

(H) developing emergency preparedness plans and disaster training; and

(I) other policies and procedures specifically required by this article.

(b) Each licensee shall ensure that the center's programs and services are separate from any programs and services offered by a community mental health center, hospital, facility or other provider defined in K.S.A. 39-2002, and amendments thereto, if the community mental health center, hospital, facility, or other provider operates programs or services in the same building or on the same campus as the crisis intervention center.

(c) Each licensee shall ensure that each staff member is informed of, and follows, the written policies and procedures necessary to carry out that staff member's job duties.

(d) Each licensee shall ensure that a copy of this article, either in printed or electronic format, is accessible to the center's staff members and volunteers.

(e) Each licensee shall review all contracts, agreements, policies and procedures no later than every two years. Policy and procedure review shall be documented and signed by the crisis intervention center administrative director.

(Authorized by K.S.A. 39-2004; implementing K.S.A. 39-2004 and K.S.A. 2023 Supp. 59-29c12; effective, T-26-2-16-24, Feb. 16, 2024; effective, T-26-6-10-24, June 10, 2024; effective June 28, 2024.)

***** Authenticated Kansas Administrative Regulation *****