Kansas Administrative Regulations

Department of Health and Environment

Article 4.—Maternal and Child Health—Drop-In Programs.

28-4-701. Licensure; application; renewal.

(a) Each person shall have a temporary permit or a license to operate a youth development program before children or youth are in attendance.

(b) Each operator shall submit a new application, the required forms, and shall obtain a new temporary permit or a new license from the secretary, as follows:

(1) Before a youth development program that has been closed is reopened;

(2) if there is a change in the location of the youth development program; or

(3) if there is a change of ownership of the youth development program.

(c) Each person wishing to conduct a youth development program shall submit a complete application on forms supplied by the department. The application shall be submitted at least 90 calendar days before the planned opening date of the youth development program and shall include the following:

(1) A description of activities and services to be offered; and

(2) a request for a criminal history and child abuse registry background check as specified in K.A.R. 28-4-705.

(d) Each individual applying for a license shall be 21 years of age or older at the time of application and shall comply with K.A.R. 28-4-587(b)(2)(A), (B), or (C).

(e) Each corporation applying for a license shall be in good standing with the Kansas secretary of state.

(f)(1) Before the annual renewal date, each licensee wanting to renew the license shall complete and submit the following to the secretary, on forms supplied by the department:

(A) An application to renew the license; and

(B) a request to conduct a criminal history and child abuse registry background check.

(2) Each failure to submit the annual renewal documents as required by paragraph (f)(1) of this regulation may result in suspension of the license. (Authorized by K.S.A. 2025 Supp. 65-508; implementing K.S.A. 2025 Supp. 65-501, K.S.A. 65-504, and K.S.A. 2025 Supp. 65-516; effective, T-28-3-19-04, March 19, 2004; effective Sept. 10, 2004; amended Sept. 4, 2026.)

***** Authenticated Kansas Administrative Regulation *****