

Kansas Administrative Regulations

Department of Administration

Article 16.—Travel Reimbursement

1-16-3c. Official station; employee residing outside the designated official station.

When an employee residing in an area other than the city designated as the employee's official station, travels on official state business from his or her residence to a destination which is outside the city designated as the employee's official station, the employee shall be paid either mileage between the official station and the destination, or mileage between the employee's residence and the destination, whichever is lesser. In returning to the employee's residence from the last point where official state business was conducted, the employee shall be paid mileage from that point to either his or her official station or his or her residence, whichever is lesser. For purposes of determining the time of departure from or arrival at the employee's residence for computing subsistence allowances, an adjustment to the actual time at which the employee commenced travel or at which travel terminated shall be made by dividing the unreimbursed mileage traveled by forty-five (45) miles per hour. The result shall be added to the time of actual departure from, or subtracted from the time of actual arrival at the employee's residence, to determine the allowable time to be used for computing the subsistence allowance.

(Authorized by and implementing K.S.A. 1980 Supp. 75-3203, 75-3207; effective May 1, 1981.)

***** Authenticated Kansas Administrative Regulation *****