

Kansas Administrative Regulations

State Board of Mortuary Arts

Article 7.—Crematories

63-7-3. Crematory license; biennial renewals.

(a) Each crematory operator in charge who desires to renew a license shall submit a biennial renewal application to the state board of mortuary arts, accompanied by a fee fixed by the state board of mortuary arts. The application and fee shall be due and paid to the state board of mortuary arts on or before the expiration date of the license.

(b) (1) Each crematory license shall be renewed before its expiration date, according to the first letter of the name of the crematory, as follows:

(A) H through J and T through Z shall expire on March 31.

(B) E through G and R through S shall expire on June 30.

(C) C and D, and N through Q shall expire on September 30.

(D) A and B, and K through M shall expire on December 31.

(2) The license of each crematory with a name beginning with any of the letters A through J shall expire in odd-numbered years. The license of each crematory with a name beginning with any of the letters K through Z shall expire in even-numbered years.

(c) At least 30 days before a change in ownership, name, or location of any crematory or a change in the crematory operator in charge, the crematory operator in charge shall apply for a crematory license. The crematory operator in charge shall receive a new license before conducting business under new ownership, under a new name, at a new location, or with a new crematory operator in charge.

(d) When a change in ownership of a crematory occurs, the crematory operator in charge shall submit a new license application fee prorated in accordance with subsection (b).

(e) For a name change of a crematory, the crematory operator in charge shall submit a license fee for a new license. The license fee shall be prorated in accordance with

subsection (b), with a credit towards the prorated fee based on all unused months of the previous license.

(f) For a location change or change in crematory operator in charge of a crematory, the crematory operator in charge shall submit a duplicate license fee for the amount specified in K.A.R. 63-4-1.

(g) The fee for each initial crematory license shall be charged on a prorated basis to the nearest whole month specified under subsection (b).

(h) Each crematory license shall be prominently displayed at all times.

(i) Each crematory operator in charge of a crematory shall promptly notify the executive secretary of the board of any change of address of record for the crematory operator in charge.

(Authorized by K.S.A. 2001 Supp. 65-1727 and 65-1766; implementing K.S.A. 2001 Supp. 65-1727, 65-1766, and 65-1768; effective May 17, 2002.)

***** Authenticated Kansas Administrative Regulation *****